

Course Disclosure Statement ccCNA

5282 South Commerce Drive D 100 Murray Utah 84107

801.968.2262 (classroom phone) www.ccna.com

1. Authority to Operate ccCNA is a Utah-approved nurse aide program by Utah Nursing Assistant Registry 550 East 300 South Kaysville, Utah 84037 801.547.9947. ccCNA is exempt from REGISTRATION UNDER THE UTAH POSTSECONDARY PROPRIETARY SCHOOL ACT (Title 13, Chapter 34, Utah Code). The institution is not accredited by a regional or national accrediting agency recognized by the United States Department of Education.

2. Our Facility ccCNA classroom is fully equipped with hospital beds, IV poles, mannequins, desks, chairs, multi-media projection equipment, built-in sound system, wheelchairs, catheter bags, crutches, walkers, bedside commodes, and the equipment and supplies needed for hands-on learning.

3. Owners and Instructors Carol Lindsay, the owner, has been a Registered Nurse for 30+ years. Carol has taught CNA classes for 30+ years. She has worked in long-term care, pediatrics, emergency, and labor & delivery. She holds a BSN in Nursing, a Masters in Management, and a Masters in Nursing Education from the University of Wyoming. In addition to teaching, Carol has been published in NurseWeek, Nursing Spectrum, American Journal of Nursing, Journal of Emergency Nursing and Nursing, and the Salt Lake Tribune. Claudia Wilcox, owner, has been a Registered Nurse for 30+ years. Claudia has taught CNA classes for 25+ years. She has worked as a Registered Nurse in long-term care, emergency, pediatrics, home care, cardiology, endoscopy, and OR. Nursing instructors and assistants include Carol Lindsay MSN, RN, Claudia Wilcox RN, Connie Howard LPN, Charity Rast RN, Linda Olson LPN, Ginger Law RN,

4. Courses Offered At ccCNA, we offer a comprehensive 100-hour hybrid training course. This course is designed to prepare students for the state testing, enabling them to become certified nurse aides and be placed on the state registry. Upon successful completion of the class and the state test, students will be placed on the state “completer” list and be given an application stating they have met the state's requirements for the state nurse aide certification test. Our classes run throughout the year on a biweekly or monthly basis, providing flexibility for our students.

5. Cost Total costs and payment plans for each program, including application, registration fees, tuition, books, supplies, equipment, laboratory, special tutoring, late payment, and graduation fees. There are no payment plans—full tuition will be paid on the first day of class. The total cost for the C.N.A. class is \$525. There are no loans, installment plans, or interest.

6. Admission Requirements Student admission and enrollment requirements are 16. There is no granting of prior credit, such as reduced hours in the program or any tuition discount for any previous education or training completed. Students in the nurse aide course must attend all 100 hours of nurse aide class and complete the classes. To pass the C.N.A. class and qualify for the state test, the student must pass a final exam with 80% (80/100 test questions). Students who practice inappropriate behavior in the classroom or clinical setting will be expelled from the program. This includes drugs, alcohol, and inappropriate verbal or physical behavior with residents. Students will dress professionally for their clinical experience. No one with a felony conviction or who is listed on a sex offender registry will be

admitted to class. Clean, neat scrubs will be worn to clinical. Clean shoes. No facial jewelry. One pair of earrings only. Hair tied back away from face. No extra jewelry. No underwear, thong, or otherwise to be visible at any time. All students must wear shirts regardless of gender!

7. Job Placement Assistance At ccNA, we understand the importance of job placement for our students. That's why we offer comprehensive job placement assistance through our clinical sites. Students who are seeking Employment in long-term care facilities are provided with support in filling out applications and arranging interviews. Our clinical sites also offer employment opportunities for the majority of our staff, providing a direct pathway to a rewarding career in the healthcare industry.

8. Refund Policy: The refund policy for withdrawn and dismissed students is the same. The \$525 fee is refundable up to 72 hours after payment minus a \$25 credit card fee.

9. Language: The course is taught in English. Students who speak Spanish may use the Spanish toggle for the state knowledge test. The skills test is in English. Students must be able to communicate with teachers in English without the use of a translator.

Student _____

Carol Lindsay _____

Or Claudia Wilcox _____

Date _____